



REPUBLIC OF KENYA THE NATIONAL TREASURY AND PLANNING

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TREASURY CIRCULAR No. 2 of 2022

To: All County Secretaries

GUIDELINES FOR PREPARATION OF THE THIRD-GENERATION COUNTY INTEGRATED DEVELOPMENT PLANS, 2023 - 2027

I. INTRODUCTION

1. The Constitution of Kenya ushered in a devolved system of government consisting of the national and county governments. The Constitution assigns exclusive and concurrent functions to the two levels of government as provided for in Article 186 and the Fourth Schedule. The National Government is assigned the national economic policy and planning as well as capacity building and technical assistance to the counties, among others functions.
2. Various laws have been enacted to operationalize devolution, including: the County Governments Act, 2012; the Intergovernmental Relations Act, 2012; the Public Finance Management Act, 2012; and the Public Procurement and Asset Disposal Act, 2015. Also enacted are other relevant laws in the different sectors to support implementation and operationalization of devolution including the National Government Coordination Act, 2013.

3. In line with its mandate of spearheading national and sectoral development planning, the National Treasury and Planning, through the State Department for Planning, has been providing guidance to counties on preparation of development policies and plans, key among them being the County Integrated Development Plans (CIDPs) and County Sectoral Plans.
4. In view of the foregoing and taking into consideration the fact that implementation of the Second-Generation CIDPs is coming to an end in the financial year 2022/2023, the National Treasury and Planning, in collaboration with stakeholders, has developed the Guidelines for Preparation of the Third-Generation County Integrated Development Plans for the period 2023 – 2027. Preparation of the Guidelines was informed by the lessons learnt from implementation of the previous CIDPs and the noted emerging issues.

II. PURPOSE OF THE GUIDELINES

5. The Guidelines provide the norms and standards for preparation of CIDPs in order to ensure uniformity across all counties. In addition, the Guidelines are expected to strengthen the mechanisms for linking county policies, planning and budgeting processes as envisaged in the County Government Act, 2012, and the PFM Act, 2012.

III. SCOPE OF THE GUIDELINES

6. The Guidelines are applicable to all counties in preparation of priority policies, programmes and projects for inclusion in the CIDPs for the period 2023 – 2027. The Guidelines are for use by all the county governments and other development players and stakeholders at the county level.

IV. EXPECTED QUALITY OF THE CIDPs

7. The CIDPs should be in conformity with the principles and objectives as well as the obligation stipulated in Part XI of the County Government Act, 2012. Specifically, as stated in Section 108 of the Act, the County Integrated Development Plan should have: clear goals and objectives; an implementation plan with clear outcomes; provisions for monitoring and evaluation; and, clear reporting mechanisms. The CIDP should: present strategic priorities for the county; be responsive to the needs of the people in the county; promote sustainable development; be result oriented; integrate economic, social, environmental and spatial aspects of the counties as well as other plans to be implemented within the county; be inclusive;

promote public participation; and, consider applicable national, regional and international obligations and commitments.

V. CIDP PREPARATION STEPS AND TIMELINES

8. The process of developing the CIDP should adhere to the steps stipulated in the Guidelines. The steps include the following: The Preliminaries, Data Collection and Analysis, Development of Objectives and Strategies, Formulation of Programmes and Projects, Preparation of the Draft CIDP, Adoption and Approval, and finally Launch and Dissemination. For each step, there are proposed timelines that are contained in the Annex to the Guidelines. It is proposed that the preparation of the Third-Generation CIDPs be finalized by 9th December, 2022 and be launched on 12th December, 2022.

VI. INVOLVEMENT OF NATIONAL GOVERNMENT DEPARTMENTS AT THE COUNTIES

9. It has been noted that majority of the past CIDPs have not ensured integration of the national development framework through inclusion of key programmes and projects to be implemented in the county by National Government Departments and Agencies. This is contrary to the requirements in the County Government Act, 2012. Through the Intergovernmental relations mechanisms, the County Governments should ensure inclusion in the CIDPs of flagship and other key National Government projects at the counties. The County Secretaries should, therefore, work closely with the National Government Departments at the counties led by the County Commissioners during preparation of the CIDPs.
10. The National Treasury and Planning through the State Department of Planning is in the process of operationalizing the National Planning Offices at the counties in order to enhance intergovernmental development planning at the county level. Currently, 18 National Planning Offices at the counties have been operationalized while the rest will be operationalized in due course. The Offices are expected to coordinate the National Government planning function at the counties as well as provide technical assistance to the counties during preparation of CIDPs and other development plans.

VII. FOURTH MEDIUM TERM PLAN PREPARATION PROCESS

11. The National Government through the National Treasury and Planning is in the process of preparing the Fourth Medium Term Plan (MTP), 2023 – 2027. Part of this process involved conducting county consultative forums in which stakeholders and members of the public gave proposals of priority programmes and projects for incorporation in the Fourth MTP. In this regard, a report that captures county development issues and priorities has been prepared and is available on the **State Department for Planning Website**. In this respect, counties are requested to take note of the county-specific issues and priorities from the report so as to inform their programming and projects identification as they prepare the Third-Generation CIDPs.

VIII. ENSURING COMPLIANCE WITH THE GUIDELINES

12. In November 2019, the Intergovernmental Budget and Economic Council (IBEC) passed a resolution that requires County Governments to be submitting their Draft CIDPs and Draft Sectoral Plans to the State Department for Planning for review and advice on the level of compliance with the issued guidelines. County Governments are therefore requested to ensure adherence to this IBEC resolution.
13. The National Treasury and Planning will also continue to collaborate with the Council of Governors and Development Partners in providing technical assistance to County Governments during preparation and review of CIDPs as has been the case in the past.

IX. CONSTITUTIONAL COMMISSIONS AND INDEPENDENT OFFICES

14. Constitutional Commissions and Independent Offices that provide oversight to County Governments on implementation of county development plans are urged to take note of the content of this Circular and the Guidelines and apply them accordingly.

X. CONCLUSION:

15. Timely issuance of the Guidelines for Preparation of the Third-Generation CIDPs will accord adequate time to the County Governments to prepare their CIDPs in readiness for the commencement of the third term of County Governments.

16. The County Governments should, therefore, ensure that the CIDPs conform to these Guidelines as envisaged in the Constitution, the County Government Act, 2012, the Public Finance Management Act, 2012, as well as other legislations.
17. There is need to ensure involvement of key stakeholders during the preparation process to promote inclusivity and ownership of the policies, programmes and projects that will be implemented during the CIDP period.



Hon. (Amb.) Ukur Yatani, EGH
Cabinet Secretary
THE NATIONAL TREASURY AND PLANNING

CC:

Chairperson, The Commission on Revenue Allocation
The Controller of Budget
C.E.O, Council of Governors
All Regional and County Commissioners

Encl.