



**THE NATIONAL TREASURY  
STATE DEPARTMENT FOR ECONOMIC  
PLANNING**

**REQUEST FOR PROPOSALS(RFP)  
(CONSULTING SERVICES- FIRMS SELECTION)**

1. The *State Department for Economic Planning* invites sealed Proposals for consultancy services for the provision of training and capacity building for persons and stakeholders involved in grassroots data management (Framework Contract for 3years). RFP No TNT/SDEP/RFP/003/2025-2026.
2. A complete set of RFP Document detailing the requirements of the above Request for Proposal may be obtained from the State Department Website; [www.planning.go.ke](http://www.planning.go.ke) or Public Procurement Information Portal (PIIP) by interested eligible Bidders. Tenderers who download the RFP document must forward their particulars immediately to [procurement@planning.go.ke](mailto:procurement@planning.go.ke) to facilitate any further clarification or addendum.
3. If a Firm is a Joint Venture (JV), the full name of the JV shall be used and all members, starting with the name of the lead member. Where sub-consultants have been proposed, they shall be named. The maximum number of JV members shall be specified in the Data Sheet
4. A firm will be selected under Quality and Cost Based Selection (QCBS) Method and in a format as described in the RFP, in accordance with the Public Procurement and Asset Disposal Act 2015, a copy of which is found at the following website: [www.ppra.go.ke](http://www.ppra.go.ke)
5. Any request for clarification on the Request for Proposals should be sent via email to [procurement@planning.go.ke](mailto:procurement@planning.go.ke) . Further information can be obtained at the address below during office hours i.e. 09:00 AM to 5:00 PM.

Office of the Head, Supply Chain Management Services  
7th floor Room 716,  
Treasury Building  
Harambee Avenue

***Clarifications may be requested no later than 7 days prior to the submission deadline.***

6. Proposals will be opened immediately after the deadline date and time ie **Tuesday 28<sup>th</sup> April 2026 AT 10.00AM EAT** or any deadline date and time specified later. Proposals will be publicly opened in the presence of the Tenderers' designated representatives who choose to attend at the address below.

***NB: Bulky documents submitted earlier than the date and time of opening should be delivered to the office of the Head, Supply Chain Management Services, on 7th floor Room 716, at Treasury Building, Harambee Avenue with a delivery note in duplicate.***

7. Late Proposals will be rejected.
8. The addresses referred to above are:

State Department for Economic Planning  
Principal Secretary  
P.O Box 30005-00100 Nairobi  
The National Treasury Building 9<sup>th</sup> Floor- Tender Box  
Harambee Avenue

The opening of the Proposals shall immediately be conducted on 10th Floor Boardroom.

**HEAD, SUPPLY CHAIN MANAGEMENT SERVICES  
FOR: PRINCIPAL SECRETARY; STATE DEPARTMENT FOR ECONOMIC PLANNING**